Based on the VPAT® 2.5 format · WCAG edition

Tallyroom Invoicing

Version 4.2

WCAG 2.2 | Levels A and AA | Web application | Documentation

VENDOR
Tallyroom, Inc.

REPORT DATE
October 1, 2026

ACCESSIBILITY CONTACT
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STANDARD
Web Content Accessibility Guidelines 2.2

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About this report

Tallyroom, Inc. prepared this report from its own knowledge of the product. It is not a third-party audit, a certification, or legal advice. Scope and limitations are on page 8.

SECTION 1

Product information

Name of product / version	Tallyroom Invoicing 4.2
Report date	October 1, 2026
Product description	Tallyroom Invoicing is a web application that small finance teams use to create invoices, send payment reminders, and track accounts receivable. This report covers the web application and the Tallyroom help center.
Contact information	Priya Natarajan, Product Accessibility Lead accessibility@tallyroom.example
Platforms in scope	Web application, Documentation
Notes	Conformance levels apply to the web application and help center unless a remark says otherwise. Tallyroom's mobile apps are not covered by this report.
Evaluation methods used	Manual keyboard-only review of core invoicing, payment, and reporting flows. Screen reader spot checks with NVDA 2024.4 and Firefox on Windows 11, and VoiceOver with Safari on macOS 15. Color contrast measured against the product's design tokens. Review completed by Tallyroom's product team in September 2026.

APPLICABLE STANDARDS AND GUIDELINES

Web Content Accessibility Guidelines 2.2	Level A (Yes) · Level AA (Yes) · Level AAA (No)

TERMS USED IN THIS REPORT

● **Supports**	The functionality of the product has at least one method that meets the criterion without known defects, or meets it with equivalent facilitation.
◐ **Partially Supports**	Some functionality of the product does not meet the criterion.
○ **Does Not Support**	The majority of product functionality does not meet the criterion.
– **Not Applicable**	The criterion is not relevant to the product.

SECTION 2

Summary and known gaps

Status across all 55 WCAG 2.2 Level A and AA success criteria, as reported by Tallyroom, Inc.

● 37	◐ 10	○ 2	– 6
Supports	**Partially Supports**	**Does Not Support**	**Not Applicable**
21 A · 16 AA	6 A · 4 AA	0 A · 2 AA	4 A · 2 AA

KNOWN GAPS Every criterion reported as Partially Supports or Does Not Support

1.1.1 **Non-text Content**	◐ **Partially Supports** Icons and form images have text alternatives. The revenue trend chart on the Dashboard has a text summary but no data-table alternative.
1.2.2 **Captions (Prerecorded)**	◐ **Partially Supports** Help center tutorial videos have reviewed captions. Two onboarding videos on the Getting Started page use automatic captions that have not been reviewed for accuracy.
1.2.5 **Audio Description (Prerecorded)**	○ **Does Not Support** Help center tutorial videos do not include audio description. Full transcripts are provided (see 1.2.3).
1.3.1 **Info and Relationships**	◐ **Partially Supports** Headings, lists, and form labels are marked up programmatically. Some tables in Reports use visual styling instead of header cells.
1.4.1 **Use of Color**	◐ **Partially Supports** Invoice status uses color together with a text label. Overdue amounts in the Aging report are shown in red text only.
1.4.3 **Contrast (Minimum)**	◐ **Partially Supports** Body text and controls meet 4.5:1. Placeholder text in search fields measures 3.2:1.
1.4.10 **Reflow**	◐ **Partially Supports** Most screens reflow at 320 CSS pixels. The invoice editor requires horizontal scrolling at that width.
2.1.1 **Keyboard**	◐ **Partially Supports** Core invoicing, payment, and reporting flows work with a keyboard. The column chooser in Reports tables cannot be operated with a keyboard.
2.4.11 **Focus Not Obscured (Minimum)**	◐ **Partially Supports** The sticky invoice-total footer can cover focused fields near the bottom of long invoices.
3.3.8 **Accessible Authentication (Minimum)**	○ **Does Not Support** Sign-in requires transcribing characters from an image CAPTCHA, with no alternative offered.
4.1.2 **Name, Role, Value**	◐ **Partially Supports** Standard controls expose name, role, and value. The custom status dropdown on the Invoices list does not announce its selected value in NVDA.
4.1.3 **Status Messages**	◐ **Partially Supports** Save confirmations are announced by screen readers. Search result counts are not announced.

SECTION 3

WCAG 2.2 report

Conformance levels apply to every platform in scope (Web application, Documentation) unless a remark says otherwise. Level AAA success criteria were not evaluated.

TABLE 1: SUCCESS CRITERIA, LEVEL A

CRITERIA	CONFORMANCE LEVEL	REMARKS AND EXPLANATIONS
1.1.1 **Non-text Content** Level A	◐ Partially Supports	Icons and form images have text alternatives. The revenue trend chart on the Dashboard has a text summary but no data-table alternative.
1.2.1 **Audio-only and Video-only (Prerecorded)** Level A	— Not Applicable	The product does not contain prerecorded audio-only or video-only content.
1.2.2 **Captions (Prerecorded)** Level A	◐ Partially Supports	Help center tutorial videos have reviewed captions. Two onboarding videos on the Getting Started page use automatic captions that have not been reviewed for accuracy.
1.2.3 **Audio Description or Media Alternative (Prerecorded)** Level A	● Supports	Each help center tutorial video has a full text transcript that describes on-screen actions.
1.3.1 **Info and Relationships** Level A	◐ Partially Supports	Headings, lists, and form labels are marked up programmatically. Some tables in Reports use visual styling instead of header cells.
1.3.2 **Meaningful Sequence** Level A	● Supports	Reading order in the code matches the visual order on all core screens.
1.3.3 **Sensory Characteristics** Level A	● Supports	Instructions do not rely on shape, size, position, or sound alone.
1.4.1 **Use of Color** Level A	◐ Partially Supports	Invoice status uses color together with a text label. Overdue amounts in the Aging report are shown in red text only.
1.4.2 **Audio Control** Level A	— Not Applicable	The product does not play audio automatically.
2.1.1 **Keyboard** Level A	◐ Partially Supports	Core invoicing, payment, and reporting flows work with a keyboard. The column chooser in Reports tables cannot be operated with a keyboard.
2.1.2 **No Keyboard Trap** Level A	● Supports	Focus can be moved away from every component, including modal dialogs.
2.1.4 **Character Key Shortcuts** Level A	● Supports	Single-key shortcuts are off by default and can be remapped in Settings › Keyboard.

TABLE 1: SUCCESS CRITERIA, LEVEL A (CONTINUED)

CRITERIA	CONFORMANCE LEVEL	REMARKS AND EXPLANATIONS
2.2.1 **Timing Adjustable** Level A	● Supports	Sessions time out after 30 minutes of inactivity. A warning appears two minutes before, and the session can be extended.
2.2.2 **Pause, Stop, Hide** Level A	— Not Applicable	The product has no moving, blinking, scrolling, or auto-updating content.
2.3.1 **Three Flashes or Below Threshold** Level A	● Supports	No content flashes more than three times per second.
2.4.1 **Bypass Blocks** Level A	● Supports	A “Skip to main content” link is the first focusable element, and pages use landmark regions.
2.4.2 **Page Titled** Level A	● Supports	Each page has a unique title naming the screen and the current record.
2.4.3 **Focus Order** Level A	● Supports	Focus order follows the visual layout. Focus moves into dialogs when they open and returns to the trigger when they close.
2.4.4 **Link Purpose (In Context)** Level A	● Supports	Link text, alone or with its sentence or table row, describes the destination.
2.5.1 **Pointer Gestures** Level A	● Supports	No functionality requires multipoint or path-based gestures.
2.5.2 **Pointer Cancellation** Level A	● Supports	Actions complete on release and can be cancelled by moving the pointer away.
2.5.3 **Label in Name** Level A	● Supports	Visible labels are included in the accessible names of controls.
2.5.4 **Motion Actuation** Level A	— Not Applicable	No functionality is operated by device motion.
3.1.1 **Language of Page** Level A	● Supports	The default language is set on every page.
3.2.1 **On Focus** Level A	● Supports	Receiving focus does not change context.
3.2.2 **On Input** Level A	● Supports	Changing a filter updates results only after Apply is selected.
3.2.6 **Consistent Help** Level A · new in 2.2	● Supports	The Help menu appears in the same place in the header on every page.
3.3.1 **Error Identification** Level A	● Supports	Errors are described in text next to the field and summarized at the top of the form.

TABLE 1: SUCCESS CRITERIA, LEVEL A (CONTINUED)

CRITERIA	CONFORMANCE LEVEL	REMARKS AND EXPLANATIONS
3.3.2 **Labels or Instructions** Level A	● Supports	All form fields have visible labels. Required fields are marked in text.
3.3.7 **Redundant Entry** Level A · new in 2.2	● Supports	Billing details entered once are filled in on later steps of the same invoice.
4.1.2 **Name, Role, Value** Level A	◐ Partially Supports	Standard controls expose name, role, and value. The custom status dropdown on the Invoices list does not announce its selected value in NVDA.

TABLE 2: SUCCESS CRITERIA, LEVEL AA

CRITERIA	CONFORMANCE LEVEL	REMARKS AND EXPLANATIONS
1.2.4 **Captions (Live)** Level AA	— Not Applicable	The product does not contain live audio or video content.
1.2.5 **Audio Description (Prerecorded)** Level AA	○ Does Not Support	Help center tutorial videos do not include audio description. Full transcripts are provided (see 1.2.3).
1.3.4 **Orientation** Level AA	● Supports	Content displays in both portrait and landscape orientation.
1.3.5 **Identify Input Purpose** Level AA	● Supports	Fields for the user's own name, email, phone, and address use autocomplete attributes.
1.4.3 **Contrast (Minimum)** Level AA	◐ Partially Supports	Body text and controls meet 4.5:1. Placeholder text in search fields measures 3.2:1.
1.4.4 **Resize Text** Level AA	● Supports	Text can be resized to 200% without loss of content or function.
1.4.5 **Images of Text** Level AA	● Supports	Text is presented as text, except in the product logo.
1.4.10 **Reflow** Level AA	◐ Partially Supports	Most screens reflow at 320 CSS pixels. The invoice editor requires horizontal scrolling at that width.
1.4.11 **Non-text Contrast** Level AA	● Supports	Form field borders, focus indicators, and chart lines meet 3:1 against adjacent colors.
1.4.12 **Text Spacing** Level AA	● Supports	No loss of content or function when text spacing is increased to WCAG test values.
1.4.13 **Content on Hover or Focus** Level AA	● Supports	Tooltips can be dismissed with Escape, stay visible while hovered, and remain until dismissed.

TABLE 2: SUCCESS CRITERIA, LEVEL AA (CONTINUED)

CRITERIA	CONFORMANCE LEVEL	REMARKS AND EXPLANATIONS
2.4.5 **Multiple Ways** Level AA	● Supports	Pages can be reached from the main navigation, global search, and the recent items list.
2.4.6 **Headings and Labels** Level AA	● Supports	Headings and form labels describe their topic or purpose.
2.4.7 **Focus Visible** Level AA	● Supports	A visible focus outline appears on all interactive elements.
2.4.11 **Focus Not Obscured (Minimum)** Level AA · new in 2.2	◐ Partially Supports	The sticky invoice-total footer can cover focused fields near the bottom of long invoices.
2.5.7 **Dragging Movements** Level AA · new in 2.2	● Supports	Invoice line items can be reordered by dragging or with Move up and Move down buttons.
2.5.8 **Target Size (Minimum)** Level AA · new in 2.2	● Supports	Interactive targets are at least 24 by 24 CSS pixels or have sufficient spacing.
3.1.2 **Language of Parts** Level AA	— Not Applicable	The interface contains no passages in other languages.
3.2.3 **Consistent Navigation** Level AA	● Supports	The main navigation appears in the same order on every page.
3.2.4 **Consistent Identification** Level AA	● Supports	Components with the same function use the same labels and icons throughout.
3.3.3 **Error Suggestion** Level AA	● Supports	Error messages suggest the expected format, for example “Enter a date as MM/DD/YYYY.”
3.3.4 **Error Prevention (Legal, Financial, Data)** Level AA	● Supports	Invoices and payments show a review step before submission and can be voided within 24 hours.
3.3.8 **Accessible Authentication (Minimum)** Level AA · new in 2.2	○ Does Not Support	Sign-in requires transcribing characters from an image CAPTCHA, with no alternative offered.
4.1.3 **Status Messages** Level AA	◐ Partially Supports	Save confirmations are announced by screen readers. Search result counts are not announced.

SECTION 4

Scope, limitations, and disclaimer

Please read this page before relying on the report.

SCOPE

This report covers Tallyroom Invoicing 4.2 on the platforms listed in Section 1, evaluated against WCAG 2.2 Levels A and AA. Level AAA success criteria (Table 3 in the VPAT format) were not evaluated.

HOW THIS REPORT WAS PREPARED

Tallyroom, Inc. completed this report using VPAT Draft Desk, a document-preparation tool. Every conformance level and remark in it was entered by Tallyroom, Inc. VPAT Draft Desk did not test Tallyroom Invoicing and does not verify any statement in this report.

WHAT THIS REPORT IS NOT

- It is not an accessibility audit, or the results of testing by an independent evaluator.
- It is not a certification of conformance with WCAG, Section 508, EN 301 549, or any other standard or law.
- It is not legal advice, and it is not an opinion about any organization's legal obligations.

RESPONSIBILITY FOR ACCURACY

Tallyroom, Inc. is responsible for the accuracy and completeness of this report, and for updating it as Tallyroom Invoicing changes. Statements reflect the product version and date shown on the cover.

FOR ORGANIZATIONS EVALUATING THIS PRODUCT

This report describes the vendor's own understanding of the product. Buyers may request an assessment by an independent third party in addition to this report.

TRADEMARKS

VPAT® is a registered service mark of the Information Technology Industry Council (ITI). This report follows the structure of the VPAT 2.5 WCAG edition; it is not published or endorsed by ITI.

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